



TOWN OF WEST HARTFORD

Community Planning and Physical Services Committee
Town Hall, 50 South Main Street, Room 400
Tuesday, October 2, 2018, 6:00 PM

Minutes

In attendance: Ben Wenograd (Chair), Shari Cantor, Chris Barnes, Dallas Dodge, Mary Fay (via telephone), Matt Hart, Mark McGovern, Todd Dumais, Mark McGovern, Kevin Ahern, Liz Gillette, members of the Fitzgerald & Halliday consultant team, and members of the public.

1. Call to Order: Chairman Wenograd called the meeting to order at 6:05 pm. There were introductions.

2. Staff Reports

There were no staff reports.

3. Business Items

- a. Plan of Conservation and Development Update – Town Planner Todd Dumais provided an outline for the meeting. The purpose of the special meeting is to discuss the Plan of Conservation and Development Update, which must be updated at least every ten years to remain eligible for state funding, according to state statute. He introduced the POCD Update Team and subcommittee which consist of the Town Plan and Zoning Commission (TPZ), Town staff, and Planning Consultants (Fitzgerald & Halliday Team).

Members of the POCD Update Team discussed the project tasks, POCD requirements, and production plans with the committee. The team will assess various trends related to Town, including demographic, economic development, transportation infrastructure, housing developments, and historic resources. The Team will engage the community through multiple tools such as online surveys, pop-up events, and workshops.

The project is scheduled to take 8 months and the team is currently in month one of the planning. Based on the requirements of the statute, the Town Plan and Zoning Commission is the designated planning authority responsible for the preparation and adoption of the POCD. Town Council then votes to receive the POCD at a Town Council meeting.

The committee participated in an interactive survey designed to highlight data the Update Team would be collecting. Staff addressed questions and comments from the committee related to the project.

4. Adjournment – 7:19 pm